

Clatskanie Library District
Board of Directors

Regular Board Meeting
January 10th, 2023 at 7:00 pm
11 Lillich Street, Clatskanie Library

Present: Jim Gibson - Board Chair, Becki Horness - Vice Chair, Joan McDowell, Ellyn Bell,
Maryanne Hirning, Executive Director Absent: Nikole Young

Regular Meeting

1. CALL TO ORDER: **7:03 pm**

2. PUBLIC COMMENTS: none

3. REVIEW AND APPROVAL OF DECEMBER'S MEETING MINUTES

Motion #1: Joan McDowell motioned to approve the December meeting minutes. Becki Horness seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

4. REVIEW AND APPROVAL OF FINANCIAL REPORT AND EXPENDITURES

Motion #2: Becki Horness motioned to approve this month's financial report and expenditures. Ellyn Bell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

5. EXECUTIVE DIRECTOR'S REPORT

See attached.

6. OTHER BUSINESS:

Motion #3: Ellyn Bell motioned to approve both the Public Records Request Policy and Calculation of Fees and the Public Records Request Form with the two wording changes (department to district). Joan McDowell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

Motion #4: Becki Horness motioned to approve the Volunteer Policy with the provision CLD rescind any possible previous opt-in to SDAO worker's comp insurance. Ellyn Bell seconded the motion.

No further discussion.

Ayes: all

Nayes: none

Motion approved

Motion #5: Becki Horness motioned to approve the internal Incident Report Form. Ellyn Bell seconded the motion.

No further discussion.

Ayes: all

Nayes: none

Motion approved

7. BOARD COMMENTS:

Jim Gibson brought the board up to date on the ongoing work being done to finalize the lot line adjustment and property sale.

Three Board positions are up for reelection this year. Maryanne Hirning will contact Don Clack regarding public notice dates/requirements.

8. EXECUTIVE SESSION: not needed

9. ADJOURNMENT **8:20 pm**

Next Board Meeting: February 14, 2023, at 7pm

Minutes prepared by Maryanne Hirning

Minutes approved by board:

Name/Board Chair

Date