

Clatskanie Library District
Board of Directors

Regular Board Meeting
February 14th, 2023 at 7:00 pm
11 Lillich Street, Clatskanie Library

Present: Jim Gibson - Board Chair, Joan McDowell, Nikole Young Maryanne Hirning, Executive Director
Attending online: Becki Horness - Vice Chair, Ellyn Bell

Regular Meeting

1. CALL TO ORDER: **7:00 pm**

2. PUBLIC COMMENTS: none

3. REVIEW AND APPROVAL OF JANUARY'S MEETING MINUTES

Motion #1: Joan McDowell motioned to approve the January meeting minutes. Becki Horness seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

4. REVIEW AND APPROVAL OF FINANCIAL REPORT AND EXPENDITURES

Motion #2: Becki Horness motioned to approve this month's financial report and expenditures. Ellyn Bell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

5. EXECUTIVE DIRECTOR'S REPORT

See attached.

6. OTHER BUSINESS:

Motion #3: Nikole Young motioned to approve the Circulation Policies. Ellyn Bell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

Motion #4: Joan McDowell motioned to approve the Collection Development Policy with the marked additions (today's date and attachments). Becki Horness seconded the motion.
No further discussion.

Ayes: all
Nayes: none
Motion approved

Motion #5: Nikole Young motioned to approve the Materials Review Request (with the addition of the adopted date and a slight formatting change). Ellyn Bell seconded the motion.

No further discussion.

Ayes: all
Nayes: none
Motion approved

Motion #6: Becki Horness motioned to approve the Surplus Property Policy (with the requested word changes and today's date). Joan McDowell seconded the motion.

No further discussion.

Ayes: all
Nayes: none
Motion approved

Motion #7: Ellyn Bell motioned to approve that Jim Gibson complete the Registered Agent information document and have it notarized, with Maryanne Hirning as the current Registered Agent and the location of 11 Lillich Street as the address of receipt. Nikole seconded the motion.

No further discussion.

Ayes: all
Nayes: none
Motion approved

Motion #8: Nikole Young motioned to approve the purchase of the new AED unit (quote provided by Enerspect Medical Solutions, which includes a substantial discount based on multiple districts purchasing units). Becki Horness seconded the motion.

No further discussion.

Ayes: all
Nayes: none
Motion approved

Motion #9: Nikole Young motioned to rescind the January 2023 meeting decision to opt-out of workman's compensation insurance for volunteers based on new information received, including its low yearly cost (less than \$5/annually) and SDAO guidance. Joan Mc Dowell seconded the motion.

No further discussion.

Ayes: all
Nayes: none
Motion approved

7. BOARD COMMENTS:

Jim Gibson brought the board up to date on the ongoing work being done to finalize the lot line adjustment and property sale.

8. EXECUTIVE SESSION: not needed

9. ADJOURNMENT **7:45 pm**

Next Board Meeting: March 14, 2023, at 7pm

Minutes prepared by Maryanne Hirning

Minutes approved by board:

Name/Board Chair

Date

to approve the Volunteer Policy with the provision CLD rescind any possible previous opt-in to SDAO worker's comp insurance. Ellyn Bell seconded the motion.

No further discussion.

Ayes: all