

Clatskanie Library District
Regular Board Meeting
7pm
January 11, 2022
GoTo Meeting Virtual Format

Regular Meeting

Present: Jim Gibson - Board Chair, Becki Horness, Nikole Young, Joan McDowell, Ellyn Bell, Maryanne Hirning - Executive Library Director

Absent: None

1. **Called to order @ 7:02pm**

2. **Public comments**

There were no public comments

3. **Review and Approval of December Meeting minutes**

Motion #1: Joan McDowell motioned to approve the December 14, 2021, meeting minutes. Nikole Young seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

4. **Review and Approval of Financial Report and Expenditures**

Discussion:

-Jim noted that revenue from our tax assessments are coming in higher than they have been due to the county not collecting as much as they had been from Port Westward Urban Renewal District. This means we will be going over budget for tax revenue this year. Jim does caution us as that could change in the future depending on what the county decides.

-Jim also noted that we should be receiving our SIP funds in February from PGE in the amount of \$24,000.

-Maryanne has done a very good job on expenses @ 42.5%.

Motion #2: Ellyn Bell motioned to approve this month's financial report and expenditures. Joan McDowell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

5. **Executive Director Report and Comments**

-Board set surplus shelving at \$100 minimum

7. Other Business

-SDAO Insurance is due for the next two years at a cost of \$3,414. They give us a longevity credit of \$560 over the two years, as well as a limit for the increase in the premium for the following year. This is 5% more than the \$3,414 which is \$414 more than we budgeted this year.

Motion #3: Nikole Young motioned to approve the SDAO two-year commitment for insurance and services. Ellyn Bell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

-Resolution No. 22-001 - Receipt of unanticipated grant funded through the network of the National Library of Medicine Grant Program for the Health and Wellness Books and appropriation for the General Fund - 1020 - Grants

Motion #4: Ellyn Bell motioned to approve the unanticipated grant received on December 20, 2021, totaling \$1,500. Joan McDowell seconded the motion. No further discussion.

Ayes: all

Nayes: none

Motion approved

-the Board of Directors will complete the Executive Director's six month evaluation during the Executive Session on February 8th.

8. Board Comments

Next meeting on February 8th at Clatskanie Public Library

-Executive Session at 6pm

-Board Workshop at 6:30pm

-Regular Meeting at 7pm

9. Meeting was adjourned at 8:31pm.

Respectfully submitted by Becki Horness